



www.KidsCountToo.com  
Toll Free: 866-847-5437

# Kids Count Too, Inc.

Foster Care & Adoption Agency

1616 E. Wooster St. Unit 3  
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Fax: 419-352-4882

## **What to Know When Filling Out Your Application**

1. Be sure your JFS Application for Child Placement is the most current version (08/2022). This will be noted at the bottom left corner of the form. Applications received by KCT with a previous version will be returned and marked incomplete.
2. Please do not leave any sections of the application incomplete. All boxes in each section must be filled out or checked unless they do not apply. Please contact your Licensing Specialist with any questions you may have.
3. In the section that requires directions to your home from KCT, you do have the option to attach directions printed from the internet such as Google Maps or MapQuest, however please be sure to write "see attached" in the box that requests this information.
4. In any section that requires you to provide an address, please be sure to provide the full address, including number, street, city, state, zip code, apartment number, etc.
5. Page 4 of the application asks if you have had experience with children. If you state yes, then you must provide contact information for the individual, agency or organization that you provide the childcare experience for so we may obtain a reference from them.

Incomplete applications submitted to Kids Count Too will be returned to you with a letter stating the corrections that are required to be made in order to move forward.

Please feel free to contact us regarding any questions you may have while filling out the application. We look forward to working with you!

Sincerely,

Kids Count Too, Inc.  
Licensing Department

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### Columbus Branch

64 Dillmont Drive, Suite B12 Columbus, Ohio 43235  
Phone: 614-944-5770

### Cleveland Branch

5005 Rockside Road, Suite 600 Cleveland, Ohio 44131  
Phone: 216-573-3705